



Bharat Heavy Electricals Limited
Electroporcelains Division, Bengaluru 560 012

EPD:HR:UGRC:18

January 23, 2018

OFFICE ORDER NO. 1008/03/2018


Sub: Re-Constitution of Unit Grievance Redressal Committee

1.0 Unit Grievance Redressal Committee is re-constituted with the following executives:

Sl No	Name (S/Shri/Smt)	Designation	Role
01	S K Gurumukhi	AGM (CBPG)	Chairman
02	C N Purushotham	AGM (SPV)	Member
03	Ajay Kumar Sharma	AGM (Ceramic Technology & Engineering)	Member
04	Rajnish Chaudhary	AGM (MM)	Member
05	Sameena Kohli	AGM (Finance)	Member
06	Raju MVSN	Sr DGM (HR, C&PR)	Member- Secretary

- 2.0 The committee will have a tenure of two years and meet once a month to consider the grievance (s) received.
- 3.0 Unit Grievance Redressal Committee, may co-opt in particular cases, Head of the Department in which the aggrieved employee is working.
- 4.0 The role of the above Committee, comes into picture at the third stage of the Grievance Redressal, i.e. after the grievance is not satisfactorily resolved at the immediate Superior level and the Department Head level. The committee is required to process the referred grievance within one month and the Recommendations are to be sent to the Unite Head for a decision.
- 5.0 The Grievances referred to the above Committee are required to be registered by HR Dept. Further, a Report on "No. of Grievances settled and pending "is required to be furnished to Director (HR), every quarter.

This issues with the approval of the competent authority and comes into immediate effect.


(MVSN RAJU) 23-01-18
Sr DGM (HR, C&PR)

Distribution:

- All employees thro' Canteen Notice Board.
- BHEL-EPD EA, BHEL-EPD E & O ASSN, BHEL Exe Assn
- All HODs
- All Committee members
- General Manager (EPD)
- General Manager Incharge (CBU) | for kind information